User and Carer Involvement

Project Worker – Learning Disabilities
Person Specification

This person specification should be read with the job description for the post of Learning Disability Project Worker. Please note that the competencies are not ranked in priority order. The following criteria will be used in short listing candidates and in appointing the successful applicant.

Competency	Essential	Desirable
Professional attributes and values	Self-motivated, dynamic, and able to work without close supervision. Demonstrates self-reliance, creativity and resourcefulness in working with users/carers with varying needs and across organisational boundaries. To have an understanding of and commitment to vulnerable people's empowerment. Shows an understanding of the need for client confidentiality. Able to establish a rapport with a wide range of people and in particular an ability to engage with adults with a learning disability. An understanding of professional conduct and boundaries. Commitment to progressing standards in service provision within the values and ethos of UCI.	

Work experience and knowledge	Have an understanding of the issues faced by people with learning disabilities.	Ability to work to a budget and experience of keeping financial records.
	Experience of report writing.	Experience of working with statutory and voluntary agencies.
	Experience of identifying, understanding and representing the views of people from vulnerable and excluded groups.	
	Ability to organise and prioritise time and tasks.	
	Willingness to undertake personal and professional development.	
Group work skills	Understanding of the principles and practice of effective group work with vulnerable adults and with Carers.	Experience in successful group work with vulnerable adults and with their Carers.
	Shows a commitment to and understanding of equal opportunities, the elimination of discrimination and the empowerment of individuals and groups.	

Communication & technical skills	Approachable, with excellent listening skills, tact and the ability to offer support and encouragement in a non-judgemental manner.	
	Able to explain complex issues, verbally and in writing in plain English.	Knowledge and understanding of variety of communication methods.
	Good IT skills and ability to be self-sufficient in standard IT systems including e-mail and word processing.	Production of information in Easy Read form is desirable although training will be arranged.
	Ability to communicate effectively with senior managers in statutory bodies, community groups and with individuals.	
	Experience of delivering presentations and training	
	Ability to travel independently within the region and have a full and valid driving licence.	
Qualifications		There are no specific qualifications required for this post although the successful candidate may have a qualification in health and/or social care or community development.