

# What Board Members need to do



Board members meet 5 times per year.



At these meetings, the Board talk about:

- What UCI is doing
- How UCI should do things
- How well UCI is doing things
- Making sure UCI has enough money to run
- Staff and new jobs



Board members have rules to follow called their Memorandum and Articles of Association.

## Board Members

UCI has space for 10 Board members



One Board members is called the Chairperson.

The Chairperson makes sure that meetings run well.



One Board member is called the Secretary.

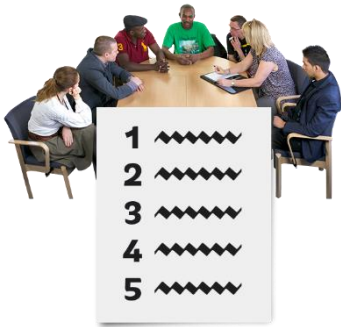
The Secretary makes sure that all of the paperwork is filled in.



One Board members is called the Treasurer.

The Treasurer makes sure that UCI's money is looked after.

## How Board meetings work



Before a Board meeting, Board members are sent a plan so that they know what will be talked about in the meeting.



When decisions need to be made, all Board members have a vote.

# 3

There have to be at least 3 Board members at the meeting.



Sometimes the Board will split into small groups to talk about big topics.